



# Heritage Academy

## Senior Timeline: CLASS OF 2018

<p><b>October 12</b> Thursday</p>	<p><b>Parent Meeting (6:30 - 7:15 p.m. @ Heritage Academy)</b> Parents of seniors will receive a timeline of activities, opportunities, and responsibilities that they and their senior students will want to be aware of as the year continues to progress toward Commencement Exercises, which will occur Saturday, May 19. Please let Mrs. King know if you will not be able to attend this meeting. Students are welcome and encouraged to attend.</p> <p><b>SHAPE (Supporting Heritage Academy Families as Educators) SEMINAR</b> Parents with students in 11<sup>th</sup> and 12<sup>th</sup> grade are invited to attend a SHAPE Seminar titled “The College Timeline” from <b>7:20 p.m. to 8:15 p.m.</b> Mrs. White will provide families with informative details related to the ACT, the SAT, the FAFSA, College Application Deadlines, and more.</p> <p>Parents of younger high school students may also find the information presented during this meeting valuable and are encouraged to attend.</p>
<p><b>November 3</b> Friday</p>	<p><b>Friday Class Meeting Time:</b> Jostens rep will help students choose announcement for Commencement. Order forms will be sent home for caps and gowns, and other optional Senior Wear (rings, sweatshirts, etc.), that students may have interest in. Order forms are due back <b>Friday November 10<sup>th</sup></b>.</p>
<p><b>November 10</b> Friday</p>	<p><b>Class Meeting:</b> Josten’s order forms due back to Heritage Academy’s Office <b>by noon.</b></p>
<p><b>January 12</b> Friday</p>	<p><b>ACT Registration Deadline:</b> If your student is seeking an HA diploma and has not yet taken the ACT, be sure to register them by this date for the February 10<sup>th</sup> test date. This will ensure that a report of scores are generated for submission to the school office before Commencement Exercises occur.</p>
<p><b>January 19</b> Friday</p>	<p><b>Friday Class Meeting Time:</b> Seniors meet with Mrs. King to select senior class members who will represent their class in various capacities during Commencement Exercises: Senior Prayer, Senior Address(es).</p>
<p><b>January 29</b> Monday</p>	<p><b>Final Deadline for submitting Applications for Transfer Credit to the office.</b> If your student is still completing a spring course when February 1st arrives, the Application for Transfer Credit must still be submitted on or before February 1<sup>st</sup>. <b>The entire body of Supporting Documentation needed to support and complete all independent HOMESCHOOL COURSES must be submitted no later than April 20<sup>th</sup>.</b></p> <p><b>Note:</b> If your graduating senior is relying on receiving spring transfer credit to graduate, and the course they are taking is at another school and it is not scheduled to end until just before or just after Commencement Exercises, Heritage Academy will still need to receive a Final Transcript for the course before a diploma can be granted. When this sort of delay happens, students continues to participate in Commencement Exercises and be recognized as a graduating senior, but the diploma cover he/she receives is empty. The student is notified that they may come pick up their diploma once the needed final transcript is received and processed.</p>

<b>February 2 Friday</b>	<p><b>Class Meeting Time:</b> Students will begin brainstorming structure and content of Senior Showcase. This evening of presentations will be an occasion for seniors to publicly offer gifts of encouragement and honor to those who have nurtured and invested in them. This event will give parents, fellow students, teachers, administrators, and extended family and friends the opportunity to clearly see and celebrate the readiness and preparedness of seniors to go out from our community equipped and to serve the world they will encounter.</p>
<b>February 23 Friday</b>	<p><b>Class Meeting Time:</b> Students will complete and submit initial outline for Senior Showcase to Mrs. King for review.</p>
<b>March 2 Friday</b>	<p><b>Class Meeting Time:</b> Students will begin considering and forming their senior legacies. These will be due to Mrs. King for review on Friday, April 6<sup>th</sup>. Students will also begin choosing which songs will accompany their class slideshow (3-4 songs), due April 13<sup>th</sup>.</p>
<b>March 9 Friday</b>	<p><b>**Senior Reps:</b> Turn in outline for speech/prayer to Mrs. Kinkade for guidance. Final draft TBA. She will work one on one with Reps closer to Commencement.</p>
<b>March 23 Friday</b>	<p><b>Class Slideshow Photos and Verses Due:</b> Graduating and attending seniors who will participate in Commencement Exercises should submit to Mrs. King a flash drive (labeled with the student's name) that includes 10 photos to be included in the group slideshow that will be shown at Commencement Exercises.</p> <p>An additional word document included on the flash drive may include the text and reference of the verse that the student would like to have displayed on their Name Slide or their final slide. Please clearly title the document something like: "Katie's Verse"</p>
<b>April 6 Friday</b>	<p><b>Class Meeting Time:</b> Senior Legacies due to Mrs. King for review.</p>
<b>April 11 Wednesday</b>	<p><b>DUE TODAY</b>  <b>Song Titles and Lyrics Selected for the Class Slide Show</b>  The senior class should agree on three songs that they would like to have accompany their group slideshow, which will be shown at Commencement Exercises. Organizational preference for the slideshow should also be communicated to Mrs. King - for instance, slide shows presented alphabetically, or all girls and then all boys, or with specific slideshows to accompany specific songs. Selected songs will be reviewed and approved by the Mrs. King.</p> <p><b>Song Titles and Lyrics Selected Individual Slide Shows</b>  Also due to Mrs. King, individual song requests for individual student slideshow so that she can quickly review them and approve of them for the presentation. Individual slideshows should be 3-4 minutes long at most.</p> <p><b>Clear and Final Outline of Senior Showcase</b>  A clear and final outline of the senior showcase is due to Mrs. King for review. An alternate date for at least one rehearsal should also be submitted if students are not able to attend April 26<sup>th</sup> rehearsal. At least one rehearsal should occur no less than 10 days before the showcase. Students may wish to schedule additional practice time as well, however if they plan on practicing at school, they must get permission for these times and dates beforehand.</p>

<p><b>April 20</b> <b>Friday</b></p>	<p><b>SUPPORTING DOCUMENTS REQUIRED</b> to complete spring Applications <b>for Transfer Credit</b> must be submitted to the office on or before this date.</p> <ul style="list-style-type: none"> <li>• Payment of \$50.00 Graduation Fee is Due</li> <li>• Spring Tuition and fees must be paid in full, bringing family’s account balance to \$0.00</li> <li>• ACT or SAT scores for Seniors should be on file with the school</li> </ul>																		
<p><b>April 26</b> <b>Thursday</b></p>	<p><b>Blessing Lunch Hosted by Administration for Seniors</b> We’ll meet at Hu Hot Mongolian Grill (Buttonwood Drive) at 11:45am and wrap things up before 1:15 pm. This will be paid for by the school. R.S.V.P to Mrs. King by Thursday, April 19<sup>th</sup> (one week before the event).</p> <p><b>Rehearsal for Senior Showcase</b> Items that are not ready to present in a detailed rehearsal may be removed from the program. Practice is 1:15-2:45pm</p>																		
<p><b>April 26</b> <b>Thursday</b></p>	<p><b>Individual Slide Shows Due</b> Individual slideshows in their Final Form will be due to the appointed slide show creator, so he/she can group them as needed for Senior Showcase. Mrs. King will review and approve them and recommend changes if needed.</p>																		
<p><b>May 1</b> <b>Tuesday</b></p>	<p><b>Request to Parents (or Seniors): Summary of Scholarships Awarded</b> Please send an email to Mrs. Weaver that identifies any scholarships your senior may have been awarded. Titles of scholarships your student has received and the name of the institutions that granted them will be listed on an insert in the program for Commencement Exercises.</p> <p>You may include the amount of the scholarship if you’d like (we’d love to celebrate with you!) but it’s not necessary.</p> <p>Example:</p> <table border="0"> <tr> <td>Gillian School of Art</td> <td>Rising Artist’s Scholarship</td> <td>\$2500 (one-time award)</td> </tr> <tr> <td>Sun State University</td> <td>President’s Scholarship</td> <td>\$8,000 (for four years)</td> </tr> <tr> <td>Baker Christian College</td> <td>Creative Hand Scholarship</td> <td>\$2000 (for four years)</td> </tr> <tr> <td>Steve’s Insurance Company</td> <td>Columbia’s Safe Senior</td> <td>\$500 Cash</td> </tr> <tr> <td>Harrison Electric Cooperative</td> <td>Harrison Electric Scholarship</td> <td>\$1000 Cash</td> </tr> <tr> <td>State of Missouri</td> <td>Bright Flight Scholarship</td> <td>\$1000/year</td> </tr> </table>	Gillian School of Art	Rising Artist’s Scholarship	\$2500 (one-time award)	Sun State University	President’s Scholarship	\$8,000 (for four years)	Baker Christian College	Creative Hand Scholarship	\$2000 (for four years)	Steve’s Insurance Company	Columbia’s Safe Senior	\$500 Cash	Harrison Electric Cooperative	Harrison Electric Scholarship	\$1000 Cash	State of Missouri	Bright Flight Scholarship	\$1000/year
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<p><b>May 4</b> <b>Friday</b></p>	<p><b>Class Meeting Time:</b> Seniors will complete Senior Surveys and give them back to their class sponsor to submit to Mrs. King.</p>																		
<p><b>May 9</b> <b>Last Day of School</b></p>	<p><b>Presentation of Senior Legacies During Community Life Period:</b> During this Community Life Period, Seniors will present their legacies.</p>																		
	<p style="text-align: center;"><b>There’s more -----&gt;&gt;&gt;&gt;&gt;</b></p>																		

<p><b>May 17</b> <b>Thursday</b></p>	<p><b>Rehearsal for Commencement Exercises in church sanctuary: 1:00 – 1:45pm.</b> It is important that <b>EVERY SENIOR</b> participating in Commencement Exercises be on time and present for this rehearsal.</p> <p><b>Final Rehearsal for Senior Showcase: 2:00 – 4:00pm</b> It is important that <b>EVERY SENIOR</b> participating in the Senior Showcase be present at this rehearsal.</p> <p><b>Senior Table Set-Up: 4:00 – 4:30</b> in the Activities Building Friday and Saturday will be very busy with the Showcase and Commencement Exercises and Reception happening right on top of each other. Please plan to come during this time to set up your student’s Senior Table for viewing at the reception that will happen after Commencement Exercises.</p> <p><b>Semester grades</b> will be received from teachers. Students will be notified of any failing grades that would prevent them from receiving a diploma.</p>
<p><b>May 18</b> <b>Friday</b></p>	<p><b>Senior Showcase</b> Come join us in the sanctuary of Calvary Baptist Church at 7:00 p.m. for Heritage Academy’s annual Senior Showcase! This evening of presentations will provide an occasion for seniors to publicly offer gifts of encouragement and honor to those who have nurtured and invested in them – including parents and teachers! Senior slide shows will also be shown this evening. This event is always fun and encouraging for the entire community. You won’t want to miss it if you’re able to be there!</p> <p><b>**This is YOUR CHOICE.</b> Past classes have had performances, a meal, a dessert theater, or opted to not have a Showcase.</p>
<p><b>May 19</b> <b>Saturday,</b> <b>2:00 pm</b></p>	<p><b>Commencement Exercises</b> Commencement is an annual ceremony of closure to the academic year when parents, teachers, students and administrators gather to corporately reaffirm and celebrate fulfillment of mission. Once aspect of commencement includes the recognition of seniors and the awarding of diplomas.</p> <p><b>Ceremony</b> <b>Seniors will gather at 1:15pm</b> in the Elementary Commons, wearing caps and gowns. We will go outside (or to a specified place inside if it’s raining) to get various pictures of the senior class before the procession begins to start the ceremony.</p> <p><b>School-Hosted Reception</b> Heritage Academy will provide a cake and punch reception in the Activities Building. End time approximately 4:30pm.</p>