

Syllabus

The Leadership Course

The mission of Heritage Academy, a Certified University-Model School, is to partner with Christian parents to prepare college-worthy, character witnesses for Jesus Christ.

I. Course Purpose and Content (Course Description)

The Leadership Course is an opportunity to study leadership theory and participate in a variety of practical leadership assignments. The course is divided into five units: **1) Self-Leadership, 2) Servant-Leadership, 3) Leadership as Influence, 4) Influence and team building, and 5) Leadership and Conflict.**

Topics of interest include influence, problem solving, decision-making, team building, and conflict management. Biblical models as well as other ancient and modern models of leadership will be considered. The course is a foundational part of the “Warrior Servant-Leader Program” consisting of leadership learning and leadership practice. Students who wish to participate in the “Warrior Servant-Leader Program” must fill out an application, submit fee, and agree to the requirements of the program. Intent to graduate with a Heritage Diploma is a requirement of the program.

II. Worldview Integration

Heritage Academy is committed to teaching subjects in such a way that students develop a biblical worldview out of which to think and act. The Leadership Course integrates a biblical worldview into the subject of leadership in the following areas:

- God’s glory — As God’s children, everything we do or say should be done for the glory of God, including leading others.
- Image of God — We are created in the image of God and given the mandate in God’s word to reflect God’s nature. Leadership can and should be a reflection of God’s nature.
- Servanthood — Leading begins with serving. Jesus taught us to lead by humbly serving others. Servanthood is foundational to Christian leadership.
- Lordship — Obedience to the Lord’s commands and ways is essential to becoming a great leader.
- Inside-out leadership — Integrity and character is more important than skills or talents.

III. Required Texts & Materials

Please reference the Required Text Book List and Course Supplies List for the appropriate academic year to identify the textbooks and supplies students will need for this course.

IV. Course Guidelines/Student Requirements

- A. Attendance — Attendance is imperative as concepts are more difficult to learn when the student is absent. Students are expected to attend class and contribute positively to the classroom environment.

Tardiness is disruptive to other class members. Please arrive on time and prepared. Three tardies generate one absence.

B. Absences and Late Work — In the case of planned absence(s), homework that is due during the student’s absence must be completed and submitted to the instructor in advance. When a student is unexpectedly and unavoidably absent due to ill health, past-due assignments must be submitted within two course periods after the student’s return to school. When an unexpected absence must occur, please be sure to notify the school office and the instructor of the students’ absence as quickly as possible, preferably before the involved class occurs. This contact may occur by phone or by email.

C. Student Conduct and Preparation for Learning — So that a classroom environment conducive for safety, focus, and learning may be maintained, each student is expected to conduct himself/herself in keeping with the following guidelines throughout the course of the semester:

- 1) Arrive on time and prepared to each class period.
- 2) Arrive ready to listen, learn, take notes, and participate in teacher-directed classroom discussions and activities.
- 3) Ask for clarification or further explanation when a concept or direction remains unclear.
- 4) Demonstrate a spirit of cooperation, kindness, and respect toward the teacher and fellow classmates, demonstrating respect to Heritage Academy’s Honor Code.
- 5) Help keep the classroom area clean and orderly.
- 6) Cooperate with the parent-educator and the Heritage Academy teacher to complete homework in a timely fashion.
- 7) Communicate concerns regarding schoolwork to both the Heritage Academy teacher and the parent-educator, so that these concerns can be addressed quickly.

D. At-Home (Satellite Classroom) Investment

Daily home-assignments will be outlined on the weekly Home-Communication Sheet the student will receive each Monday. The student can expect to invest approximately 2.5 to 4 hours each week completing coursework at home in preparation for class periods.

E. Assessments

Students will complete a number of quizzes and unit examinations. A comprehensive, semester exam will occur at the end of the semester in keeping with Heritage Academy’s Semester Exam Schedule.

F. Grades

Grade Apportionment	Grading Scale		
25% Assignments	100-95...A	94-90...A-	
35% Course Projects	89-87...B+	86-83...B	82-80...B-
25% Assessments	79-77...C+	76-73...C	72-70...C-
15% Semester Exam	69-60...D	59 or below... F	

The course grade the student is awarded at the end of the semester will indicate the grade that will also appear on the student's transcript. Only grades at or above a C- or 70% will be considered passing and will also require that the student has fulfilled attendance requirements.

V. Parent Responsibilities

A. Embracing the University Model— University-Model Schooling at Heritage Academy is driven by two guiding principles: (1) to preserve and strengthen God-ordained family relationships and (2) to offer students the opportunity to achieve a high degree of academic excellence.

Parents, please consider ways you may maximize the benefits University-Model Schooling offers to your family. How can you as parents utilize the at-home study time this model provides to nurture deeper relationship and model and impart the faith, values, and life-patterns you desire your student to embrace?

B. Fulfilling the Parent Role — Within the University-Model School®, parents commit to fulfill a specified role related to each course in which their student is enrolled, as prescribed by the course's description. Each role identifies specific responsibilities that the teacher relies on the parent to perform, thus facilitating effective home/school partnership whereby students are assured of receiving needed support. For this course, Heritage Academy has designated parents the role of "Guide for Independent Study."

C. Monitor Gradelink — As your student earns grades for completed tests, quizzes, and various projects and homework assignments, these will be recorded on Gradelink.com for you to view at your convenience. In Gradelink, missing assignments will also be noted. Please take time to follow your student's progress on Gradelink so that you can quickly recognize and explore/address areas of patterns of difficulty or concern that may appear and affirm positive accomplishments.

D. Attend Parent/Teacher Fellowship — I hope you will take time to come to Parent/Teacher Fellowship scheduled during the 7th week of each semester.

VI. Contacting the Instructor

Teacher contact information will be provided on the weekly communication sheets that will be distributed in class or may be found in the school directory.